

Department of Engineering Technology  
Project Approval Form

Project Title \_\_\_\_\_

Student's Name \_\_\_\_\_ Date \_\_\_\_\_

*Students Fields of Study (Check all that apply):*

- Mechanical System Design    Product Realization    Operations Strategy & Lean Principles  
 Automation & Control Systems    Electronic Communication Systems    Microprocessor Systems  
 Systems Modeling    Web Programming    Software Design

Project Advisor's Name \_\_\_\_\_

Please attach this form to a memo that includes:

- A brief description of the overall project
- Goals of the project
- A justification for the project (i.e. what problem does it solve, why is it important, why is it relevant etc.)
- What courses taken will be relevant to the project.
- Rough estimate of cost

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Project Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Senior Project Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Notes:**

1. If this is a team project modify the form to include all student's names, fields of studies and signatures. The memo for a team project should also include a justification for a team (why two people) and the responsibilities of each team member (why are they on the team)
2. Any changes to the project will require approval (see Change Request Form on class website)
3. The completed form and the attached memo are due Feb 8, 2012.